



Genesee County Medical Control Authority

System Protocols
AGENCY VEHICLE INVENTORY

Initial Date: 8/2/2007
Revised Date: 6/3/2021

Section 8-30

Agency Vehicle Inventory

Each EMS agency in Genesee County (MFR, BLS, LALS or ALS) must submit a list of current vehicles as part of the annual relicensure process. This list should include vehicle I.D. number, year, make, level of licensure of each vehicle and current license plate for each vehicle operating in the fleet. Each vehicle must also be assigned a specific number (other than the VIN) that is either the GCMCA-issued vehicle number or the agency-issued number for agencies that service more than one MCA in the state. No two vehicles or units in the 911 CAD system can utilize the same set of numerical identifiers.

Any vehicle changes made throughout the year must be submitted to the Genesee County Medical Control Authority as part of their annual relicensure process. The only exception is if the agency is adding a new vehicle with a unit ID that has not previously been used in the 911 CAD system. In these situations the agency must submit the relevant vehicle information to the GCMCA at least 7 days prior to the change, as changes to the 911 system could take up to this length of time.

In addition, all vehicles licensed by an agency will be considered to be mechanically fit if they comply with the state's Ambulance Safety Inspection checklist. All units must be in compliance with this check list at all times. As part of an agency's annual Letter of Compliance submitted with their annual relicensure, an agency must submit signed documentation from a licensed certified mechanic that all vehicles are in compliance with this checklist. All new agencies will also be required to submit documentation as outlined above regarding the mechanical fitness of their vehicles.